

MINUTES

Greenwood City Council Meeting

Wednesday, September 6, 2023

Deephaven City Council Chambers

20225 Cottagewood Road, Deephaven, MN 55331



WORKSESSION

1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA

Mayor Kind called the worksession to order at 5:30pm.

2. Guest: Senator Morrison

The council heard a legislative update from Sen. Morrison and discussed ideas of bills for her potential sponsorship: e-bike safety, ability to opt out of Metro Transit, ability to opt out of Hennepin EMS, and reduced Comp Plan requirements for small fully built-out cities.

3. Discuss 2024 City Budget and Fees

The council discussed the following fee updates for 2024: city dock fee \$1725 for inside slips and \$1850 for outside slips, gasoline station fee \$500 per year or \$100 month-to-month fee, recycling fee \$112 per year, sanitary sewer fee \$400 per year per residential and per commercial sanitary service unit, residential short-term rental violation civil fine \$1000 per incident.

4. ADJOURNMENT

The worksession was adjourned at 6:58pm.

REGULAR MEETING

1. CALL TO ORDER | ROLL CALL | APPROVE MEETING AGENDA

Mayor Kind called the meeting to order at 7:05pm.

Members Present: Mayor Deb Kind, Councilmembers Kristi Conrad, Tom Fletcher, and Brian Malo

Members Absent: None

Staff Members Present: City Zoning Administrator Scott Richards

Motion by Kind to approve the agenda with a change to discuss 7B before 7A and to add 7C regarding 21560 Fairview Street. Second by Malo. Motion passed 4-0.

2. CONSENT AGENDA

- A. Approve: 08.02.23 City Council Meeting Minutes
- B. Approve: July Profit & Loss
- C. Approve: YTD Profit & Loss Budget vs. Actual
- D. Approve: July Cash Summary
- E. Approve: August Check Detail
- F. Approve: September Payroll Report
- G. Approve: Lake Minnetonka Communication Commission's 2024 Budget

Motion by Kind to approve the consent agenda. Second by Conrad. Motion passed 4-0.

3. MATTERS FROM THE FLOOR

- A. Jill Nagel 218955 Byron Circle spoke regarding e-bike safety concerns, request to place Byron Circle on repaving schedule, Byron Circle new home construction concerns, and frequency of Gopher One Call utility flagging on Minnetonka Blvd with no work being done (wondering if this is a scam). Kind stated that the council is working with Sen. Morrison on potential e-bike legislation. Fletcher stated he receives all Gopher One Call notifications, and the requests are legitimate.

4. PRESENTATIONS, REPORTS, GUESTS, AND ANNOUNCEMENTS – NONE

5. PUBLIC HEARINGS – NONE

6. ACTION RELATED TO PUBLIC HEARINGS – NONE

7. PLANNING, ZONING & SUBDIVISION ITEMS

- A. (DISCUSSED AFTER 7B) 1st Reading: Ord 334 Amending Definitions of Structure (Primary Accessory) and Structure (Secondary Accessory) in Section 1102.00, Res 14-23 Summary of Ord 334 for Publication (continued from 08.02.23)

Motion by Fletcher that the city council (1) approves the 1st reading of Ordinance 334; (2) waives the 2nd reading; (3) approves summary resolution 14-23; and directs that the summary ordinance is published in the city's official newspaper. Second by Malo. Motion passed 3-1 with Conrad voting nay.

- B. Consider: Resolution 16-23 for 21385 Minnetonka Boulevard Variance

Motion by Conrad that the city council approves resolution 16-23 with the revision to add language regarding the property being a lot of record. Second by Kind. Motion passed 4-0.

- C. Discuss: 21560 Fairview Street

Malo requested the addition of this item because he is concerned about the maintenance of the vacant lot. Fletcher stated that he talked with one of the neighbors and they did not have an issue with the maintenance of the property. The council did not take any action on this item.

8. UNFINISHED BUSINESS – NONE

9. NEW BUSINESS

- A. 1st Reading: Ord 336 Regulating Cannabis Use in Public

Motion by Fletcher that the city council (1) approves the 1st reading of Ordinance 336; (2) waives the 2nd reading; (3) directs that the ordinance is published in the city's official newspaper. Second by Conrad. Motion passed 4-0.

- B. Consider: Res 17-23, Preliminary Tax Levy and Budget for 2024

Motion by Malo that the council approves resolution 18-23 establishing \$705,000 as the preliminary tax levy for taxes collectible in 2024. Second by Kind. Motion passed 4-0.

- A. Consider: Acceptance of Councilman Bill Cook's Resignation Letter, Ideas for Recognition of Bill's Service, Options for Appointing an Interim Councilmember to Fill the Vacant Council Seat

Motion by Kind to reluctantly accept Councilman Cook's resignation. Second by Conrad. Motion passed 4-0.

Mayor Kind will contact Cook regarding his preferences for recognition. The next newsletter will include an article regarding the process for filling Cook's vacant council seat.

10. OTHER BUSINESS – NONE

11. COUNCIL REPORTS

A. Conrad: Lake Minnetonka Communications Commission, Park & Tennis Court

- Lake Minnetonka Communications Commission – Approved support for 2024 budget on consent agenda. Motion will be sent to the LMCC executive director.
- Park & Tennis Court – Conrad proposed gathering community input via a survey company. Council consensus was to renovate the current layout (1 tennis court with striping for 2 pickleball courts and 1 basketball court). Conrad will secure quotes for the project.
- City Email System – Conrad will create an insert for the upcoming utility bill / newsletter mailing to encourage residents to sign up for city emails.

B. Coverage of Councilman Cook's Responsibilities: LMCD, SABLID, Public Works Committee, City Docks

- Lake Minnetonka Conservation District – **Motion by ____ to appoint Councilmember Kristi Conrad to represent Greenwood on the Lake Minnetonka Conservation District. Second by ____.**
Motion passed 4-0.
- St. Alban's Lake Improvement District – **Motion by ____ to appoint Councilmember Brian to represent the city council as an ex-officio member of the St. Alban's Bay Lake Improvement District. Second by ____.**
Motion passed 4-0.
- Public Works – Councilmember Conrad volunteered to serve on the Public Works Committee.
- City Docks – Councilmember Malo volunteered to take the lead on managing the City Docks.

C. Fletcher: Fire, Administrative Committee

- Administrative Committee – No report.
- Fire – No report.

D. Kind: Police, Administrative Committee, Public Works Committee, Mayors' Meetings

- Police – Reports were emailed to the council.
- Administrative Committee
 - The zoning administrator will draft a clean-up ordinance to (1) allow 3 rental groups per calendar year with a misdemeanor penalty and a civil fine of \$1000, (2) set a 24ft minimum width instead of 25ft for principal structures, and (3) other potential clean-up items.
 - "Sign Up for City Emails" has been added to the home page of greenwoodmn.com.
- Public Works Committee
 - The Greenwoods on the Lake road project is complete.
 - Bolton & Menk (city engineer) and special project contractor Tim Lovett are working on coordinating the Mtka Blvd Trail project.
 - Bolton & Menk is working with the Met Council to determine sewer flow accuracy, discuss methodology, and potentially installing a flow meter to get a better handle on Greenwood's accurate flow.
 - Greenwood Park boundaries have been staked. Bolton & Menk will work with special project contractor Tim Lovett to install post markers.
- Mayors' Meetings – No report.

E. Malo: Planning Commission, Minnetonka Community Education

- Planning Commission – Items discussed earlier on agenda.
- Minnetonka Community Education – Over 2000 bikers from 25 states participated in the August Tour de Tonka. The Fall de Tonka will be held 09.24.23 with bikers in the Greenwood area from 11:30am to 2pm.

12. ADJOURNMENT

Motion by Kind to adjourn the meeting at 9:20pm. Second by Malo. Motion passed 4-0.

This document is intended to meet statutory requirements for city council meeting minutes. A video recording was made of the meeting which provides a verbatim account of what transpired. The video recording is available for viewing at lmcc-tv.org for 1 year.